

LEA Form 3*

*This form is required

LOCAL SYSTEM-LEVEL CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL

Each LEA shall have a system-level Career and Technical Education Advisory Council to help ensure that curriculum content, equipment, and materials are current. *Alabama Administrative Code, 290-6-1-.06*

The Advisory Council shall meet as often as necessary but no less than twice annually with written minutes of each meeting kept on file. There shall be written operating guidelines for the Advisory Council. Other documentation to be on file shall be a list of members with titles, places of employment, addresses (including email addresses), and phone numbers where they may be reached.

Skilled and knowledgeable individuals organized at the system level to provide advice on occupational and employment trends, societal needs, and relevance of CTE offerings in meeting these needs. The membership of the council shall consist of at least five (5) business and industry persons from different community industry sectors. Additional persons with interest in the career and technical education (student organization officers, educators, former students, administrators, government officials, economic development representatives, chamber of commerce, etc.) may be included.

Certification by Council Chairperson

The Local Career and Technical Education Advisory Council had input into the process of establishing new programs, maintaining current programs, and/or terminating existing programs.

The Local Career and Technical Education Advisory Council had input into the development of the 2011-2012 Local Program Application and Accountability Plan.

The Advisory Council met and discussed the approval of this Program Application on _____

(Date of Meeting)

I hereby certify that this 2011-2012 Local Program Application and Accountability Plan was developed in consultation with the System-Level Local Advisory Council.

Chairperson (Type or print name.)

Signature, Chairperson
Career and Technical Education Advisory Council